



Jail Planning Committee Meeting Minutes – June 19th, 2012

The meeting was called to order at 4:34 PM.

Members present: Commissioners Edward D. Philpot Jr., John H. Thomas and Stephen H. Nedeau, County Administrator, Debra Shackett, Superintendent Daniel Ward and Angela Bovill.

Absent: Brian Loanes and Gary Goudreau.

Functional Program Consultant: Since the last meeting, SMRT and Ricci Greene updated their proposal and submitted a revised bid. Administrator Shackett created a spreadsheet for comparisons from philosophy statements to functional program development to community corrections and ultimately cost difference. Discussions ensued. M/Nedeau, S/Shackett of hiring Ricci Greene as the Functional Program Consultant. Unanimous. None opposed. **Motion carries.**

Funding source: The committee discussed whether or not it is possible to fund this phase of the process within the current calendar year budget. Administrator Shackett stated that it was not possible and that it would debilitate all departments if we tried to fund. Administrator Shackett will contact the Chair of the Delegation, Alida Millham to request a Supplemental Appropriation hearing with the request for funding of \$185,000. (\$160,000 for Ricci Greene and \$25,000 as starter cost for Architect). Administrator Shackett will also research bond cost estimates.

National Institute of Corrections: Members of the committee Daniel Ward, Debra Shackett Edward Philpot and David Berry have made their arrangements for the PONI (Planning of New Institutions) training in August. This will be a very beneficial step in the jail project process.

Approval of minutes: M/Ward, S/Shackett to approve the 06/05/12 meeting minutes. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant